

**Adair Inc.
201 W Brady
Clovis, NM 88101
575.762.7424**

Applicant's Full Name
Last name First name MI Maiden Name

Other Names
Any other name, use of assumed name or nickname

Present Addresses:
Mailing Address

Physical Address

Telephone Numbers:
Cellular Number Home Number Work Number

Social Security Number

My signature below authorizes Adair Inc. to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers, educational institutions, personal references, professional references, and other appropriate sources. I waive my right to access to any such information and without limitation hereby release Adair Inc, and the reference source from any liability in connection with its release or use. Furthermore, I certify that I have made true, correct, and complete answers and statements on the application in the knowledge that they may be relied upon in considering my application and I understand that any omission, false answered statement made by me on the application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I have become employed with Adair Inc.

Date: Signature

Employment Application Indicate Position of Interest

Are you a U.S. citizen? If Not, are you eligible to work in the U.S.?

****Adair Inc. does not discriminate on the basis of race, color, national origin, or sex.****

EDUCATIONAL AND PROFESSIONAL TRAINING (List Chronologically)

*It is important for us to know if you have 60 or more college hours. Please note.

<u>Level of Education</u>	<u>School</u>	<u>State</u>	<u>Field of Study</u>	<u>Degree/Hrs</u>	<u>Grad. Year</u>	<u>Attendance Date</u>
High School						
College/University						
Trade School						
Correspondence						

WORK EXPERIENCE (List chronologically & attach additional sheet if necessary)

<u>Employer</u>	<u>City & State</u>	<u>Kind of Work</u>	<u>Dates Employed</u>	<u>Phone Number</u>
1.				
2.				
3.				
4.				
5.				
6.				
7.				

MILITARY EXPERIENCE

<u>Branch of Service</u>	<u>Occupational Specialist (MOS)</u>	<u>Inclusive Dates</u>	<u>Type of Discharge</u>

To avoid conflict of interest, list any school board member or employee relative(s) in the Clovis School District and cite relationship:

GENERAL INFORMATION

Date available for employment

Are you currently employed If Yes, where and what is your present position?

If presently employed, **WHY** do you wish a change?

Have you ever been discharged or requested to resign a position?

If yes, explain:

Have you ever been convicted of a violation of law other than a minor traffic violation?

If yes, explain:

Are any criminal proceedings or charges pending against you?

If yes, explain:

Have you been convicted of any offense involving sexual molestation, physical or sexual abuse or rape of a child?

If yes, explain:

Do you now or have you ever been in possession of a medical marijuana card?

REFERENCES

It is the applicant's responsibility to have the following information provided to Adair Inc. in order to be considered for employment:

- A. The names of at least three (3) reference sources must be provided and must include current employer if employed or last employer if not currently employed.
- B. Applicants with work experience should provide recommendations from former employers with in the past three (3) years. If experience was not within the past three (3) years, provide references from the last experience.

Name of Reference	Position/Relationship	Address	Phone Number